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## MISTEQUA CASINO HOTEL JOB ANNOUNCEMENT

POSITION: Groundskeeper	STATUS: Full-Time
REPORTS TO: Hotel Director	SALARY: \$18.55/hr to \$21.55
POSITION OPENS: 2/9/2024	CLOSES: 2/18/2024

### **POSITION SUMMARY**

Responsible for lawn and landscaping maintenance of the outdoor grounds of the Casino and Hotel. Keeping the grounds clean and well manicured.

### **ESSENTIAL DUTIES AND RESPONSIBILITIES**

*(These functions are intended as a general illustration of the work performed in this job classification and are not all inclusive for this position)*

- Must be willing to work with all regulatory agencies, i.e., Gaming Commission, State, and Federal.
- Must learn and ensure procedures are being followed per the departments' schedules.
- Must adhere to the Mistequa Casino Hotel Team Member Handbook.
- Must adhere to our SMILE service standards and Core Values by providing excellent guest service. Maintain a positive and productive attitude with guests as well as fellow team members.
- The Groundskeeper must be proactive and identify problems, & solutions. Follow through with your department manager.
- Meticulously maintains casino and hotel grounds and undertakes projects that are within his/her experience.
- Cutting and/or pruning of greenery and maintaining the healthy growth of plants and grass ensuring curb appeal.
- Remove trash from outside areas.
- Assists outside Engineers and Mechanics in repairs.
- Snow removal when necessary.
- Facilitates the flow of information by attending regularly scheduled departmental meetings.
- Must be able to work shift work, holidays, weekends, and special events.
- Other duties as assigned.

### **GENERAL CONDITIONS**

Must have ability to:

- Communicate effectively with all levels of team members, guests and outside contacts.
- Work effectively in a fast-paced environment.
- Move around all work areas effectively and efficiently.

- Able to work periodically under conditions of extreme urgency (creating higher levels of job stress).

### **JOB QUALIFICATIONS**

- Must be 18 years of age.
- High school diploma or GED required.
- In-depth knowledge of plants and grass and how best to care for them preferred.
- Ability to operate necessary equipment for their duties.
- Must be able to multi-task.
- Attention to detail.
- Ability to work independently and use good judgment.
- Must have a current driver's license.

### **PHYSICAL DEMANDS**

The physical demands described here are representative of those that must be met by a team member to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the team member is regularly required to talk or hear. The team member is occasionally required to walk and sit, climb or balance; stoop, kneel, crouch, or crawl. The team member is frequently required to lift 25 to 50 pounds. Specific vision abilities required by this job include close vision, distance vision and color vision.

### **WORK ENVIRONMENT**

The work environment characteristics described here are representative of those a team member encounters while performing the essential functions of this job.

While performing the duties of this job the noise level in the work environment is usually moderate.

### **REGULATORY AND COMPLIANCE RESPONSIBILITIES**

In addition to the other duties described herein, every team member has the following responsibilities related to compliance with laws and regulations:

- Must be 18 years of age to obtain and maintain a License D with Spokane Tribal Gaming Commission.
- Attend required training sessions offered by the Casinos.
- Perform the duties described in compliance with local laws and regulations.
- Take the necessary steps to ensure minors are not allowed to gamble or loiter in gambling areas, drink alcoholic beverages, or purchase tobacco.
- Have knowledge of the ordinances, regulations, laws, policies, and procedures relating to the team member's department.
- Consult Internal Control Procedures and Policy Manuals for guidance.
- Report illegal activity to Security or the appropriate levels of Management.

**ALL EMPLOYEES ARE REQUIRED TO SUBMIT TO A  
PRE-EMPLOYMENT DRUG TEST, AND AT RANDOM  
FOLLOWING EMPLOYMENT  
THE MISTEQUA CASINO HOTEL RESERVES THE  
RIGHT TO HIRE ACCORDING TO ITS INDIAN  
PREFERENCE POLICY  
ALL POSITIONS ARE SUBJECT TO A 90 DAY  
ORIENTATION PERIOD**

**APPLICATIONS ARE AVAILABLE AT THE MISTEQUA  
CASINO HOTEL HUMAN RESOURCES DEPARTMENT  
AND THE PLAYERS CLUB**

**FOR INFORMATION CONTACT: CINDY HUNDLEY  
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